

Meeting Title	Requirements Gathering – Master Module – Data Review/ Clean Up.		
Date of Meeting	24/01/2024	Time	8.30 AM - 10.35 AM
Meeting Mode	Microsoft Teams Meeting (Virtual)		
Meeting Called by	Arna Pharma Team (Miss. Mamatha)	Meeting Location	Virtual
Meeting With	GMP Team (Miss. Megha, Miss. Nikita, Miss. Vaishnavi)	Meeting Attended by	AP Team Miss. Mamatha Mr. Shekhar, Mr. Eddie, Mr. Jonas, Mr.Lucas) GMP Team – Miss. Megha, Miss. Nikita, Miss. Vaishnavi)

SR.NO	POINTS DISCUSS	Changes Required by AP Team.	Justification/ Remark by GMP Team
1.	Test Master Module Updates	<ol style="list-style-type: none"> Renaming "Procedure No" to "Document No" Advice on additional options for "Test Type". Renaming "Test" to "Test Name." Removal of "Procedure" field from the form. 	<ol style="list-style-type: none"> Noted Can be Done Can be Done. Noted

2.	BMR/PI Module Alignment	2. Align the BMR/PI Masters module during the implementation of provided BMRs.	2. PLGMP will align it during the implementation of provided BMRs. 3. Miss. Megha will check with internal teams for the provision of a written user guide/help document for understanding fields, names, flows, etc.
	Remark by GMP Team/Arna Pharma Team 1. GMP Team will work on aligning the BMR/PI Masters module. 2. Schedule a follow-up meeting to discuss progress and address any challenges.		