# **Resume**

From :

Shailesh Parekh 106, Khushbu Park Apartment, Pardi-Sandhpore, Kailash Road, Opp. Shree Mahalaxmi Marble, Valsad-396001. Contact - 7016890446/9712636597

Тο,

The Sr. General Manager, HR.

Sub :- Application for the post of \_\_\_\_\_\_

Looking for the job position for myself in your esteemed Organisation whereby I can enhance my skills and contribute my knowledge as team member. My recent details Bio-data is attached herewith for your kind consideration.

In light of the above, if you would give me a chance to serve under your esteemed organisation. I assure you the time that is shall perform my duty to the best of my knowledge and ability & give satisfaction to my entire Superior.

# Educational Qualification :

- 1. Passed SSC in March-1996 from G.S.E.B. Gandhinagar.
- 2. Passed HSC in March-1998 from G.H.S.E.B. Gandhinagar.
- 3. Passed B.Sc. (Chemistry) in April-2001 from V.N.S.G.U.Surat.

### Working Experience :

1. Worked with Sabero Organics Guj. Ltd.

(Coromandal International Ltd) in since 2001 to 2009 as a Production Chemist.

SOGL in the leading manufacturer exporter of Agro Chemicals having ISO-9001 & ISO-14001 Certification Located at the GIDC, Sarigam, Dist.Valsad.

# <u>Job Profile :</u>

- Shift Production activities of Plant with minimum down time.
- Handling of Man Power.
- Maintaining the history assents records of production equipments.
- To check & mainting of equipments & quality.

2. Worked with Supreme Non wovens N.H.No.48, (Bhilad taxtile Pvt.Ltd.) in since 2009 to 2015 as a Quality Control Chemist.

<u>Job Profile</u> :-

- Testing of Raw material in process, finished products & packing material.
- Monitering & assuring the quality of finished product as per finished all non-woven materials.
- Monitering of Long books & all types of quality.
- 3. Worked with Novartis India Ltd. in since 2015 to 2019 as a Executive Scientific information in Valsad HQ.
- 4. Worked with WellOK Pharma Ltd. In since 2019 to 2021 as a Business Manager in Valsad HQ.
- 5. Worked with Citizen Remedies in since 2021 to till date as Business Manager in Valsad HQ.

### Job Profile :-

Hard work, communication skill, ability to work in co-ordination, willing to learn new thing.

Personal Skill :-

- Good Communication skills.
- Good Convincing Power.
- Hard working.

Language Proficiency :

- English
- Hindi
- Gujarati

Hobbies :

- Music
- Internet Surfing

Personal Details.

Age	:	41 Years.
Date of Birth	:	27/08/1980
Sex	:	Male
Email. Id.	:	Shailesh27parekh@gmail.com

Thanking you,

Your's faithfully,

(Shailesh Parekh)