

## Purchase Order #TERMS & CONDITIONS#

- 1. Good supplied under this PO must conform to:
- a. Specifications / Standards as per PO / As per approved Artwork
- b. Pre-supply samples / Shade card approval for printed material
- c. Shelf-life NOT LESS THAN 80% unless a higher limit is specified in our material specifications
- d. Supply from approved Manufacturing site only.
- e. Quantity ordered (Any excess / shortage acceptable at our SOLE discretion)
- f. Supply should be from single batch
- 2. Goods must be accompanied by:
- a. Valid GST Invoice quoting correctly our all PO Numbers and other details like name, address, GSTN etc. and description of goods & services supplied as per our purchase order and prices in conformity with our PO. Generic name where applicable also must be mentioned on documents
- b. E-way Bill which must be valid on the day it is entered into our gate
- c. Our PO copy, Invoice, Packing List, Air Way Bill or Docket Number, Certificate of Analysis, Proper Transport documents like Lorry Receipt, as applicable in case of packing materials, with Shade card unless shared earlier
- d. Material should supply with valid document of the transport that includes Driving License, Vehicle Insurance, PUC, Co-Driver etc.
- 3. General Conditions:
- a. Goods must reach by 4.00 PM latest at our gate on a working day
- b. Temperature sensitive material must be transported in appropriate temperature controlled vessel(s) with data logger.
- c. Material received in damaged condition whether visible on initial inspection or subsequently on opening of packages / testing are liable to be rejected at our sole discretion
- d. It is the Vendor responsibility to get the validity of any expired E-Way extended appropriately for it to be acceptable to us. Any loss / liability occurring to us on account of any penalty / penal consequences for acceptance of goods under an expired E-way bill will be indemnified by the Vendor
- e. Supply of goods NOT conforming to points No 1 & 2 above CAN be rejected at our discretion.
- 4. Kindly acknowledge receipt of Purchase Order and send order confirmation within two (2) working days. If NO communication is received by us from your end, expressly rejecting / refusing our PO within 2 working days of receipt of this PO in any mode, the same would be deemed to be accepted.
- 5. Please email purchase@tirupatigroup.co.in regarding any Discrepancy/Query/ Questions regarding this Purchase Order.
- 6. In the event that you have not furnished the Udyam Certificate regarding MSME status, we would consider you as a Non-MSME for all intent and purpose.
- 7. Payment will be made according to the agreed payment terms.
- 8. Rejected material shall be collected from our office/factory at your cost immediately after the intimation of the rejection to you.
- 9. Printed Packing and promotional material, when rejected shall be destroyed in our premises with mutual agreement.
- 10. Information regarding any shortage/damage will be conveyed to you after verification by our store department.
- 11. We reserve the right to amend/cancel this order without prior notice.
- 12. All matters and disputes relating to supply of material / services and any rights emanating thereunder shall be subject to exclusive jurisdiction of Paonta Sahib, Himachal Pradesh, India and shall supersede any conditions mentioned in the Invoice.
- 13. This PO is subject to Tirupati Group's Standard terms and conditions of Purchase, available at https://tirupatigroup.co.in/corporate-governance/.........
- 14. This is a System/Electronically/Computer Generated PO, hence a signature is not required.