

**MSN LABORATORIES PVT. LTD.**

Nandigama(Vill), Kothur (Mandal), Surv.No:1277,1319 to 1324,D-Block,

RangaReddy Dist. Telangana India - 509228

TEL : 040-30449200 FAX :

GSTIN : 36AADCM6283F1ZD

**PURCHASE ORDER**

Vendor No: 110207	GSTIN : 27AACCC3785B1ZU	Purchase order Details	
M/s. NOVO EXCIPIENTS PVT.LTD. A-374, TTC Industrial Area,Village Mahape, ,Navi Mumbai,Thane Maharashtra,India - 400710 Ph : 8828827741	P.O. Number : <b>4100068231</b> P.O. Date : <b>15.04.2025</b> Payment Terms : 60 DAYS FROM THE INVOICE DT Quotation No : Version : 0 Date : 15.04.2025	Mode of Dispatch : Guarantee / Warrantee : Delivery terms : Transporter Name : IncoTerms : Ex Works-From vendor warehouse	

Address for correspondence	Consignee And Billing Address
MSN LABORATORIES PVT. LTD. H.No.2-91/10&11,MSN Corporate, White Fields,Kondapur,Hyderabad, Telangana-500084,Ph: 04030438600	MSN LABORATORIES PVT. LTD. Nandigama(Vill), Kothur (Mandal), Surv.No:1277,1319 to 1324,D-Block, RangaReddy Dist. Telangana India - 509228 TEL : 040-30449200 FAX :

S.NO	Description of material	Del. Date	Qty	UOM	Rate	Total	Discount	Taxable value	CGST		SGST		IGST	
									Rate	Amount	Rate	Amount	Rate	Amount
1	Novomix Gen - 105069 White Material code : 106993 HSN/SAC:	30.04.2025	2000.00	KG	1225.00	2450000.00	0.00	2450000.00	0.00%	0.00	0.00%	0.00	18.00%	441000.00
2	Novomix Gen - 105069 White Material code : 106993 HSN/SAC:  Material should have a minimum 80% of shelf life at the time of delivery.  COA of material is mandatory at the time of delivery, without COA material will not be unloaded	30.04.2025	2000.00	KG	1225.00	2450000.00	0.00	2450000.00	0.00%	0.00	0.00%	0.00	18.00%	441000.00
<b>Total</b>						<b>4900000.00</b>		<b>4900000.00</b>		<b>0.00</b>		<b>0.00</b>		<b>882000.00</b>

Invoice Value (In Words)	Total Base Value	4900000.00
INR FIFTY-SEVEN LAKH EIGHTY-TWO THOUSAND ONLY	GST Total	882000.00
	Freight Charges	0.00
	P&F Charges	0.00
	C&F Charges	0.00
	Insurance	0.00
	Mach.Setup Charges	0.00
	Cylinder Charges	0.00
	Other Charges	0.00
	Handling Charges	0.00
	Coal Cess Value	0.00
	Export Fee	0.00
	Agent Commission Value	0.00
	Document Fee	0.00
	Basic customs	0.00
	Social Welfare Surch	0.00
Total Order Value		5782000.00

**Special Conditions :**

1. Kindly follow GMP declaration and letter of undertaking strictly to avoid non compliances.
  2. You must adhere to the dispatch schedules and any deviations shall reviewed seriously.
  3. Please notify the change of manufacturing site and others as per letter of undertaking before the shipment.
  4. Packing should be made in brand new containers and packed in GMP conditions as per international packing standards.
  5. All containers must have manufacturing labels containing material name, CAS number, batch number, manufacturing date, retest date / expiry date, gross weight , net weight , tare weight along with manufacturing site and office address.
  6. Consignment must accompany, copy of invoice, way bill, packing list and COA/COC & Manufacturer COA should have the plant address.
  7. Insurance should be borne by supplier from the dispatches to destination point.
  8. All dispatches should be made from fresh lots preferably from batch or minimum batches if not older than 2 months from the date of manufacturing or 80% of remaining shelf life whichever is higher. Else material will be returned at your cost only or destroyed at our end
  9. If consignment damage in transit, we will not accept delivery and will return to you.
  10. Material shall be accepted subject to meeting our inhouse quality.
  11. Supplier agrees to accept return, at supplier's risk and expense at full invoice price, plus transportation charges, and to replace defective goods or services as company deems necessary. Supplier will reimburse company for all reasonable expenses that result from any rejection or correction of defective goods or services.
- specification. Any deviations from the above conditions the material is liable for rejection. other specifications, any deviations from above conditions the material is liable for rejection.

**General Conditions :**

1. Please quote Purchase Order No & Date in all correspondences.
2. All the Commercial Invoices should be despatched to our Office Address
3. Excise invoices to be raised on factory address to avail CENVAT and has to be accompanied along with the material.
4. Dispatch details should be communicated immediately by fax / mail (scm@msnlabs.com) to our office.
5. Material will be accepted subject to meeting our inhouse quality specifications failing which the same will be rejected and free replacement should be made within 48 hours.
6. In the event of Cenvat losses due to improper / incomplete documentation, the loss of credit shall be recovered from you.
7. All Dispatch documents should contain GST Number.
8. Manufacturer's name and address should be furnished along with the supplies.
9. MSN group neither directly nor indirectly engage any Child Labour or Forced Labour as defined and prohibited by the Child Labour (Prohibition and Regulation) Act, 1986. Hence it is mandatory to follow the MSN Core Values and should not engage or support any form of Child Labour or Forced Labour across the organization.
10. Upon acceptance of the Purchase Order, the supplier agrees to adhere to the Supplier Code of Conduct of MSN Group of Companies

**For MSN LABORATORIES PVT. LTD.**

**Authorised Signatory**

## **SUPPLIER CODE OF CONDUCT**

### **Purpose**

This supplier code of conduct has been prepared to support the implementation of the supply chain policy of MSN Group. The purpose of the supplier code of conduct (supplier CoC) is to support the suppliers in understanding the sustainability expectations of MSN.

### **Scope**

It applies to all suppliers associated with the MSN group. It applies to all the business activities of the supplier which may be related and can impact the business relationship and sustainability goals of MSN.

### **SUPPLIER CODE OF CONDUCT:**

The code defines non-negotiable minimum standards that are to be adhered to by the suppliers when conducting business with MSN Group of companies and our goal is to work with suppliers who embrace and comply with the principles of the Code, and in turn, to have these Suppliers encourage compliance with such principles from any suppliers with whom they work in the delivery of goods or services for MSN Group of companies. Suppliers shall conduct business in alignment with the below:

### **Compliance with Applicable Laws & Agreements:**

Suppliers must comply with the applicable laws, rules, regulations, and ethical standards applicable by the local government, where the company operates.

### **Business Principles & Ethics:**

- \* Prohibition of bribes, unlawful payments, and other corrupt practices.
- \* Suppliers shall uphold the highest standards of integrity and transparency in all their transactions and interactions with MSN Group of companies.

### **Fair Competition:**

Suppliers must comply with all applicable laws and regulations and shall conduct business in line with fair competition practices.

### **Accuracy of Business Records:**

Suppliers records must be accurate in all materials respects and all relevant records, financial and operational must be made available to MSN Group of Companies, as per the terms and conditions of the agreement with MSN.

### **Conflict of Interest:**

A conflict of interest arises when personal interests or activities influence or appear to influence, the ability to act in the best interest of the MSN Code of Ethical Conduct mandates that all employees be free from actual or potential conflict of interest. Suppliers must disclose any apparent or actual conflicts of interest of MSN Group of Companies management or MSN any reserve the rights to take any necessary action for the failure of doing so. If MSN Group of Companies management approves an apparent or actual conflict, the approval decision must be documented.

### **Gifts & Other Benefits:**

Gifts and entertainment benefits to MSN employees or the group are strongly discouraged. As per MSN Group of Companies' internal policies should never accept or offer gifts, favors ,services, entertainment, money ,or other items of value that are intended to influence the judgment or actions of their suppliers.

Suppliers are discouraged from offering any kind of gifts or any other kind of personal to MSN Group of companies employees resulting from the relationships with suppliers. The Suppliers should be committed to working against all forms of corruption, Money, Gifts, Loans, and Rebates of Unreasonable value that are in non-compliance with all applicable Laws, Rules, and Regulations.

**Child Labor:**

Suppliers shall be engage or use any form of child labor in any of their processes or facilities and also ensure that their suppliers/contractors comply with the same strictly.

Suppliers shall have proper administrative systems in place to verify, without exception, the age of employees through nationally or internationally recognized identify documentation (birth certificates, passports, aadhar cards, etc.).

**Employment Practices and Human Rights:**

- \* Suppliers shall follow the fundamental human rights like those specified by UNGC.
- \* Suppliers must commit to a workplace free of harassment and should not threaten workers with or subject them to hash or inhumane treatment, including sexual harassment, sexual abuse, corporal punishment, mental coercion, physical coercion, verbal abuse, or unreasonable restrictions on entering or exiting company-provided facilities.
- \* Suppliers should comply with all applicable employment laws and regulations, including payment to workers according to the applicable wage laws, including minimum wages, and mandated benefits by government regulations.

**Data Protection and Privacy:**

- \* Suppliers shall safe ground and make only proper use of confidential information to ensure that company, worker, and patient privacy rights are protected.
- \* Suppliers must immediately report any unauthorized processing, use, disclosure, destruction, alteration, access or loss, or suspected or actual breach of MSN Group of companies-related personal information on time, and following applicable data privacy laws.

**Intellectual Property and Confidential Information:**

- \* Suppliers shall safeguard MSN Group of companies' intellectual property or confidential information or any other information that they may acquire concerning MSN Group of Companies business.
- \* Any Unauthorized disclosure of MSN Group of Companies confidential information, whether inadvertent or not, shall be considered a breach of supplier CoC.

**Safety & Health:**

- \* Suppliers must strictly comply with all regulatory requirements regarding employee safety, Suppliers must provide safe working environment for employees and adequate and appropriate personal safety equipment.
- \* Suppliers are responsible for providing periodic safety awareness training, safety drills, or other types of safety training as required by the industry type and based on fire and safety regulations.
- \* Suppliers are encouraged to implement best practices in health and safety as per international norms.

**Environment:**

Suppliers shall operate in an environmentally responsible and efficient manner in support of MSN Group of companies' efforts to do the same and to minimize adverse impacts on the environment. Suppliers are encouraged to conserve natural resources, minimize waste, and engage in activities that reuse and recycle.

Suppliers shall comply with all environmental laws and regulations in their country and/or region of operation. Suppliers shall obtain and maintain all required permits, licenses, and approvals pertaining to the environment.

**Review:** Periodically reviewed as necessary or once in three years to accommodate changes, if any