



Saipro Industries Pvt. Ltd.

Reg. Office:- 501, Bramha Vantage Tower, C Building, NDA – Pashan Road, Opp. Bavdhan Police Chowky, Bavdhan Pune 411021. Maharashtra. India.

Work Add:- Gat No.286-287, A/P - Kasaramboli, Tal – Mulshi, Dist – Pune 412115. Maharashtra. India

Mail:- saiproindustries@gmail.com Web:- www.saipro.co.in Mob:- 9075085891/2/3/4/5

7. The employment offer contained herein stands void at the end of business of the Date of Appointment contained herein, if you do not report for joining at the commencement of the business hours of the said date of appointment, unless otherwise agreed to by the company in writing.

8. And you will be liable for lawful punishment if there is misuse of any company secret documents / poli-cies / agreements / recipes / formulations / process / client information / Suppliers information / ma- chine information / Accounts & finance related info etc. for personal use or any other purpose.

9. As Store Incharge following are your responsibilities: -

.....
.....

10. During working hours, personal chatting on what's aap, Facebook, Instagram, twitter, hike etc. not allowed. Personal calling messaging also not allowed. Only personal / family emergency messages & calls are allowed. Chatting related to work & calling related to work is allowed.

11. We need written resignation letter Two month in advance while leaving the organization.

12. You can't join immediate competitor company minimum for 18 months after reliving this job at Saipro& also need to submit offer letter of immediate next joining company before leaving this job.

13. You shall arrange to submit / furnish, the copy of the following documents on or before your joiningduty:

- a. Self-Certified Xerox copies of Certificates [Education Graduation & Post graduation]
- b. Relieving order / letter from previous employer
- c. Self-Certified Xerox copies of Proof regarding date of birth & permanent address
- d. Recent photograph 2 (passport)
- e. Latest Three Months' Salary Slip of last Job



Saipro Industries Pvt. Ltd.

**Reg. Office:- 501, Bramha Vantage Tower, C Building, NDA – Pashan Road, Opp. Bavdhan Police Chowky,
Bavdhan Pune 411021. Maharashtra. India.**

Work Add:- Gat No.286-287, A/P - Kasaramboli, Tal – Mulshi, Dist – Pune 412115. Maharashtra. India

Mail:- saiproindustries@gmail.com Web:- www.saipro.co.in Mob:- 9075085891/2/3/4/5

If the above terms and conditions are acceptable to you, kindly sign on the duplicate copy of this letter as your acceptance hereof.

We welcome you and look forward to a long and fruitful
association.Yours sincerely,

For Saipro Industries Pvt. Ltd.

“Accepted”

Director
Maruti V. Walekar

Mr. XYZ